

Chehalis City Council
Regular Meeting Minutes
April 22, 2024
5:00 p.m.

Council Present: Mayor Ketchum, Mayor Pro Tem Lund, Councilor Spahr, Councilor McDougall, Councilor Kyes, and Councilor Six.

Council Absent: Councilor Carns

Staff Present: Lance Bunker, Interim City Manager; Kevin Nelson, City Attorney; Kassi Bateman, City Clerk; Nicholle Stanhope, Finance Director; Randy Kaut, Police Chief; Riley Bunnell, Water Superintendent; Justin Phelps, Wastewater Superintendent; Lance Bunker, Public Works Director; Sally Saxton, Fiscal Analyst; Rebecca Gallagher, Administrative Assistant to the City Manager; Fritz Beirle, Streets Superintendent; Celest Wilder, Capital Projects Manager; Brandon Rakes, Airport Director; Lilly Wall, Parks and Recreation Director

Press Present: Owen Sexton, The Chronicle

1. Call to Order

Mayor Ketchum called the meeting to order at 5:00 p.m.

2. Pledge of Allegiance

Councilor Kyes led the flag salute.

3. Approval of Agenda

Item #18 and the executive session for litigation/potential litigation were removed from the agenda.

A motion was made by Councilor Spahr, seconded by Mayor Pro Tem Lund, to approve the agenda as amended. Motion carried unanimously.

PRESENTATIONS/PROCLAMATIONS

4. Proclamation-Administrative Professionals Week

Mayor Ketchum presented a proclamation to Rebecca Gallagher, Administrative Assistant to the City Manager.

5. Staff Introductions

Justin Phelps, Wastewater Superintendent introduced Kyle Kauk, Wastewater Operator.

CONSENT CALENDAR

6. Minutes of the Special City Council Meeting of April 05, 2024 (City Clerk)

7. **Minutes of the Regular City Council Meeting of April 08, 2024** (City Clerk)
8. **Vouchers and Transfers—Accounts Payable in the Amount of \$586,202.88** (Finance Director)
9. **Appointment of Thomas Gorman to the Planning Commission** (Interim Community Development Director)
10. **Reappointment of Kyle McKerricher to the Planning Commission** (Interim Community Development Director)
11. **Resolution No. 05-2024 Declaring Surplus Property** (City Clerk)
12. **Industrial Site Readiness Grant-Acceptance of Grant Funds** (Airport Director)
13. **Second Reading of Ordinance No. 1095-B, Amendments to Chehalis Municipal Code Section 1.14-Public Records** (City Clerk)
14. **Second Reading of Resolution No. 04-2024, Amending the City of Chehalis Fee Schedule** (City Manager)
15. **SW Chehalis Avenue Road Reconstruction Project- Acceptance of Project as Complete** (Capital Improvement Projects Manager)

A motion was made by Councilor Spahr, seconded by Mayor Pro Tem Lund to approve the items on the Consent Calendar as presented. The motion carried unanimously.

PUBLIC HEARINGS

None.

CITIZENS BUSINESS

Hailey Green provided public comment regarding fluoride in city water.

Derek Fine provided public comment regarding the reports against him.

Bob Johnson provided public comment regarding the Lion's Club.

UNFINISHED BUSINESS

None.

NEW BUSINESS

16. **Resolution No. 06-2024, Adopting the Ten-Year Water System Plan** (Water Superintendent)
Rich Gushman and Gerald Mickelsen from Gibbs and Olson presented.

A motion was made by Councilor Spahr, seconded by Mayor Pro Tem Lund to approve Resolution No. 06-2024. The motion carried unanimously.

17. **Resolution No. 07-2024, Treatment Court Interlocal Agreement with Lewis County** (City Attorney)
City Attorney Kevin Nelson presented.

A motion was made by Councilor Spahr, seconded by Councilor McDougall to approve Resolution No. 07-2024. The motion carried unanimously.

18. **First Reading of Ordinance No. 1089-B, Amendments to Municipal Code Section 13.12.060- Service Call Charges** (Water Superintendent)
Water Superintendent Riley Bunnell presented.

A motion was made by Councilor Spahr, seconded by Mayor Pro Tem Lund to approve Ordinance No. 1089-B on first reading. The motion carried unanimously.

19. **Task Order No. 1, Grant and Funding Strategy Assistance** (Airport Director)
Airport Director Brandon Rakes presented.

A motion was made by Councilor Spahr, seconded by Mayor Pro Tem Lund to approve Task Order No. 1. The motion carried unanimously.

20. **Task Order No. 1, Grant and Funding Strategy Assistance** (Airport Director)
Airport Director Brandon Rakes presented.

A motion was made by Councilor Spahr, seconded by Councilor McDougall to approve Task Order No. 2. The motion carried unanimously.

ADMINISTRATION REPORTS

CITY MANAGER UPDATE

Interim City Manager Lance Bunker provided a brief update on the discussions regarding excessive noise that were brought to Council at the previous meeting.

The Council was in favor of rescheduling the May 27 meeting to May 28 due to the Memorial Day holiday.

COUNCILOR REPORTS/COMMITTEE UPDATES

Councilor Six participated in the Experience Chehalis Earth Day event.

Councilor Spahr attended the Growth Management Committee meeting.

Councilor McDougall reported attendance at the Experience Chehalis Earth Day event, Friday with Friends and budget committee meeting.

Mayor Ketchum reported attendance at a LEOFF-1 board meeting and Earth Day event.

EXECUTIVE SESSION

21. 42.30.110(1)(g)- Evaluate Qualifications of an Applicant for Public Employment

Mayor Ketchum recessed the regular meeting and called the executive session to order at 6:00 for 20 minutes.

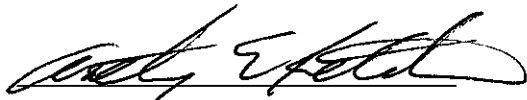
Mayor Ketchum adjourned the executive session at 6:20 p.m.

22. Consider Approval of City Manager Contract

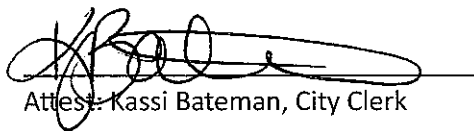
A motion was made by Mayor Pro Tem Lund, seconded by Councilor McDougall to approve the city manager contract with Stacy Denham. The motion carried unanimously.

ADJOURNMENT

Mayor Ketchum adjourned the regular meeting at 6:20 p.m.



Anthony Ketchum, Sr., Mayor



Attest: Kassie Bateman, City Clerk