

Chehalis City Council
Regular Meeting Minutes
May 13, 2024
5:00 p.m.

Council Present: Mayor Ketchum, Mayor Pro Tem Lund, Councilor Spahr, Councilor McDougall, Councilor Kyes, Councilor Six and Councilor Carns.

Council Absent: None

Staff Present: Lance Bunker, Interim City Manager; Kevin Nelson, City Attorney; Kassi Bateman, City Clerk; Nicholle Stanhope, Finance Director; Randy Kaut, Police Chief; Justin Phelps, Wastewater Superintendent; Sally Saxton, Fiscal Analyst; Fritz Beierle, Streets Superintendent; Celest Wilder, Capital Projects Manager; Lilly Wall, Parks and Recreation Director; Adam Fullbright, Fire Chief; Malissa Paulsen, Interim Community Development Director

Press Present: Owen Sexton, The Chronicle

1. Call to Order

Mayor Ketchum called the meeting to order at 5:00 p.m.

2. Pledge of Allegiance

Councilor Spahr led the flag salute.

3. Approval of Agenda

Item #4 was removed from the agenda.

A motion was made by Councilor Spahr, seconded by Mayor Pro Tem Lund, to approve the agenda as amended. Motion carried unanimously.

PRESENTATIONS/PROCLAMATIONS

CONSENT CALENDAR

4. **Minutes of the Regular City Council Meeting of April 22, 2024** (City Clerk)
5. **Vouchers and Transfers—Accounts Payable in the Amount of \$598,756.15** (Finance Director)
6. **Vouchers and Transfers—Payroll in the Amount of \$970,920.70** (Finance Director)
7. **Resolution No. 09-2024, Amending the Resolution Numbering for Previously Adopted Resolution No. 05-2024 to 08-2024 Declaring Surplus Property** (City Clerk)
8. **Amendment to Resolution No. 11-2022, Interlocal Agreement with Lewis County for Fire Investigation Services** (Fire Chief)

9. **Setting May 28, 2024, at 5:00 p.m. to Conduct a Public Hearing on the 2025-2030 Transportation Improvement Plan** (Public Works Director)
10. **Second Reading of Ordinance No. 1089-B, Amendments to Chehalis Municipal Code Section 13.12.060-Service Call Charges** (Water Superintendent)
11. **Extension of Interlocal Agreement with Lewis County** (Interim Community Development Director)

A motion was made by Councilor Spahr, seconded by Mayor Pro Tem Lund to approve the items on the Consent Calendar as presented. The motion carried unanimously.

PUBLIC HEARINGS

None.

CITIZENS BUSINESS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

12. **FY2023 Transportation Benefit District Annual Report** (Streets Superintendent)
Streets Superintendent Fritz Beierle presented.

A motion was made by Councilor Spahr, seconded by Mayor Pro Tem Lund to approve the Fiscal Year 2023 Transportation Benefit District Annual Report. The motion carried unanimously.

13. **First Reading of Ordinance No. 1097-B, Adoption of CMC 17.10 International Building Codes with Amendments to the International Residential Code** (Interim Community Development Director)
Interim Community Development Director Malissa Paulsen presented.

A motion was made by Councilor Spahr, seconded by Councilor Six to approve Ordinance No. 1097-B on first reading. The motion was carried with Mayor Pro Tem Lund, Councilor Carns and Councilor McDougall opposing.

ADMINISTRATION REPORTS

CITY MANAGER UPDATE

Interim City Manager Lance Bunker provided a brief update on the 2024 Community Clean-up Event and provided the public with a reminder that the next meeting has been rescheduled to Tuesday, May 28 from Monday, May 27 due to the Memorial Day holiday.

COUNCILOR REPORTS/COMMITTEE UPDATES

Councilor McDougall reported attendance at the Homeless Committee, Transitional Housing, Experience Chehalis, Board of Health and Public Health and Social Services meetings.

Mayor Ketchum reported attendance at the Homeless Committee, Firemen's Pension Board, LEOFF-1 and Experience Chehalis meetings as well as the ribbon cutting for Sweet Dough Cookie Co. Mayor Ketchum recognized Mike and Sue Austin for the donation of the new statue and also recognized staff for National Police Week.

EXECUTIVE SESSION

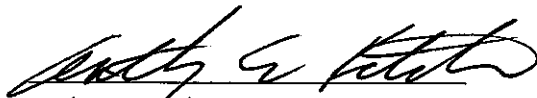
14. 42.30.110(1)(c)- Sale/Lease of Real Estate

Mayor Ketchum recessed the regular meeting and called the executive session to order at 5:40 for 15 minutes after providing 5 minutes for the public to exit or until 6:00 p.m.

Mayor Ketchum adjourned the executive session at 6:00 p.m.

ADJOURNMENT

Mayor Ketchum adjourned the regular meeting at 6:00 p.m.



Anthony Ketchum, Sr., Mayor



Attest: Kassi Bateman, City Clerk

