

1 **Planning Commission**

2 **Meeting Minutes 4-09-2024**

3 6:05pm Chairperson Melissa Cox called meeting to order.

4 Roll call taken. Present: Scott Forsman, Kyle McKerricher, Melissa Cox, Derek Dodd

5 Melissa moves to approve the minutes from the March meeting as well as the January meeting.

6 Laura agrees to email them to Chairperson Melissa Cox for signature.

7 There being no Citizen Business, Melissa moves to item 5 on the agenda Commission Business and
8 to go through the Work Plan for 2024.

9 Todd Johnson clarifies the changes in dates for the Work Plan. He explains that the SEPA needs to
10 go before DRC. He will complete the SEPA process and bring it back to Planning Commission for
11 additional recommendation to Council. The city has received applications for the vacancies to
12 Planning Commission and is in the process of conducting interviews. That will be going to the
13 council meeting on the 22nd.

14 Laura Fisher introduces Anne Feldman as the city's new Permit Technician who will also be
15 assisting with meetings and minutes.

16 Lance Bunker Public Works Director is present.

17 6:09 pm Melissa Cox moves to item 6 on the agenda, Public Hearing.

18 Todd Johnson explains that the draft document incorporates all previous discussions to date. Staff
19 received another public comment from Chris Aldrich with RB Engineering who is here tonight. Todd
20 reviews the draft Landscape Code document with the commissioners to finalize each section
21 discussed previously where items were removed and added or changed.

22 7:03pm Chris Aldrich with RB Engineering approaches to provide public comment.

23 Melissa Cox provides the recommendations to the council. She recommends editing the
24 Landscape Code before proceeding to council. *Those edits made by staff are as follows:*

25 Page 3 Root Barrier to have more open language that gives options for alternatives.

26 Todd Johnson will delete the specific standard and reference an approved list from Public Works.
27 He will delete the approved equivalent.

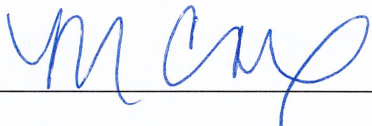
28 Page 11 Types of Landscaping specifics to ground cover plants.

29 Todd confirms it should state that ground cover plants be placed to achieve full coverage within
30 three years and staggered for an effective covering.

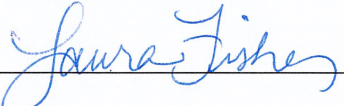
31 Page 14 No bond to be placed. Todd will delete the requirements for private landscaping and
32 corresponding bond language in 17.28.090. He understands to leave all the performance and
33 maintenance standards in.

34 Melissa concludes that with confirmation of those edits to the language in the code, the Planning
35 Commission will vote. All in favor. None opposed. Motion carried unanimously.

36 Chairperson Melissa Cox confirms that the Planning Commission recommends the Landscape
37 Code be moved on to city council. Meeting adjourned.

38
39 Approved by:  _____

40 Chair, Melissa Cox

41 Recorded by:  _____

42 Planning Technician, Laura Fisher